

**KENTUCKY INFORMATION RESOURCES MANAGEMENT  
COMMISSION  
MEETING MINUTES**

**August 27, 1998**

**KIRM Members:** Chair Jim Nelson, Steve Dooley, Aldona Valicenti, David Couch, Bill Bowdy, Barbara Bean, Jerry Frantz, Virginia Fox, Jim Ramsey, and Allen Holt representing Crit Luallen.

**GUESTS:** Nancy Ward, Greg McCall, Kent Howell, Sheri Rose, John Meiman, Dave Holzwarth, Rob Miller, Charles Robb, Ron Duvall, Bob Fannin, Terry Haines, Susan Lambert, Lisa Rowe, David Burke, Roy Winston, Ed Watren and Betsy Nowland-Curry.

**STAFF:** Doug Robinson, Shirley Rodgers and Jessamine Saufley.

Chair Nelson called the meeting to order and welcomed members and guests. The minutes of June 4, 1998, approved as distributed.

Chair Nelson welcomed Aldona Valicenti, Chief Information Officer for the Commonwealth, and asked that she update the members on the current and future activities of the CIO office. Aldona explained that effective July 15, 1998, the organizations of KIRM, Geographic Information Systems (OGIS) and the Department of Information Services (DIS) report to the CIO office. She added that Cabinet CIOs and Information Resources Managers (IRMs) now report to the Office of CIO regarding the Year 2000 initiative.

Aldona discussed the proposed information technology transformation initiative and stated that the preliminary report on the IT structure will be completed in October. She added that the transformation initiative must support the Kentucky IT Strategic Plan and EMPOWER projects. Aldona highlighted and discussed the preliminary best practice groups/functions, shared services organizations and the project office functions.

Chair Nelson asked David Couch, Chair of the Communications Advisory Council (CAC), to provide an update on the Council's recent activities. David reported that the CAC met on August 14, 1998 and the members are reviewing a telecommuting white paper prepared by a workgroup, which identifies proposed practices, policies and guidelines for the Commonwealth. He stated that the draft is being reviewed and will be presented at the September KIRM meeting.

Chair Nelson asked Doug Robinson to provide an introduction for the 1997 Research and Grant presentation by Susan Lambert, Executive Director for the Kentucky Office of Geographic Information Systems. Susan reported on the "Got GIS Maps? Kentucky Node of the NSDI" grant project. She stated that the project had established a node and data clearinghouse on the state and federal level for map access and distribution. Susan highlighted the strengths and weaknesses of the project and the

lessons learned. Susan responded to a number of questions from the members regarding the uses and future direction of this project.

Chair Nelson reported on behalf of the KIRM Nominating Committee. He stated that the Committee felt that the current timing is inappropriate to select new officers for the Commission due to potential IT reorganization plans. Chair Nelson added that this recommendation was in line with Article IV, Section 3, of the current bylaws which stated that officers shall serve for two years or until their successors are chosen. Being no objection to the recommendation, the current officers will continue in their present position until the IT governance structure, reorganization and the future role of the Commission is identified.

Chair Nelson continued with the agenda by explaining the proposed changes to the current bylaws, which were:

- Article V changes the language from “capital computing and telecommunications” to “information technology items”.
- Article VI, Section 1, changed the regular meeting schedule date and time from the second Tuesday to the second Thursday in the month and changing the meeting time from 1:00 p.m. to 1:30 p.m., Eastern Time.
- Article VI, Section 4, changes the status of the chairs of CAC and GIAC from non-voting to voting members.
- Article VII, Section 1, revises current Standing Committees.

Motion was made and seconded. During discussion, the motion was amended to change Article V to add: "as defined in 14 KAR 1:010". After discussion, the amended bylaws were unanimously approved.

Doug Robinson reported on behalf of the Enterprise Architecture and Standards Committee. He asked members to review the draft Statewide Enterprise IT Architecture and Standards Assessment and Gap Analysis. Doug reminded members that the standard revisions are posted on the KIRM website and updated regularly, along with a revision history. Doug also stated that the next revision cycle is November.

Chair Nelson asked Nancy Ward to provide an EMPOWER Kentucky update. Nancy reported on the status of initiatives funded from the Commonwealth surplus. She also reported on the Finance and Administration MARS initiative and Cabinet for Families and Children Simplified Access initiative. Nancy added that the RFP for Strategic Services has been released for bid.

Nancy introduced Betsy Nowland-Curry as the new Communications and Training Director for the EMPOWER Kentucky Office. She added that Betsy previously held a similar position for the Kentucky League of Cities. Nancy also announced the newly created EMPOWER Kentucky training, education, and development team curriculum matrix. Chair Nelson thanked Nancy.

Chair Nelson reported on amendments approved for the Workforce Development Cabinet and Kentucky Teachers' Retirement Systems. Doug added that National Direct Deposit week is scheduled in mid-October and he will be sending information to members to promote this week.

The next Kentucky Information Resources Management Commission meeting will be held on Tuesday, September 29, 1998 at 1:30 p.m. in the Council for Postsecondary Education Conference Room. Being no further business, the meeting adjourned 3:20 p.m.